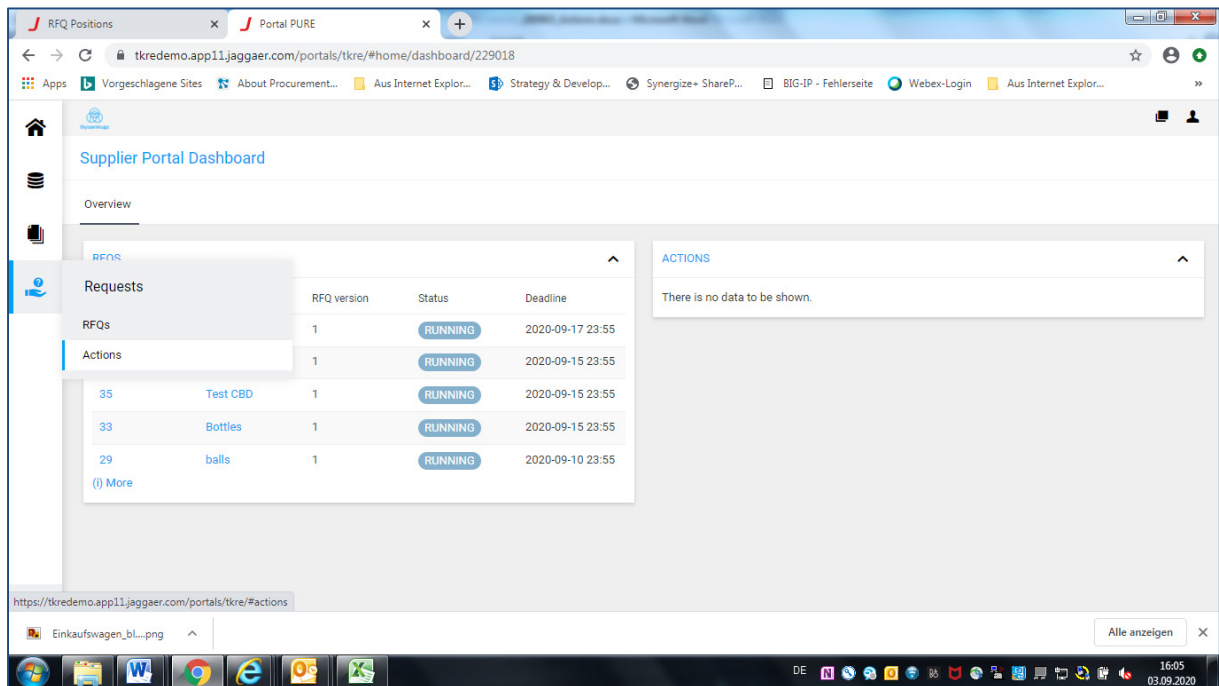


Actions

1. Once you have successfully logged in, please guide yourself through the menu bar on the left hand side, click on Requests and Actions.



2. Whatever is requested in the action, please work on it, add a description, upload a document (if needed) and change the status to check. Finally click on save. Now the action is forwarded to the customer to check and maybe to set to done.

