

Rotek Rules of Conduct While on the Rotek Property

At Rotek, we look forward to your visit to our facility. Whether your visit is to conduct business with the Purchasing or Sales Departments, to pick up or deliver products, or to provide a service for us, it is important that your time at our facility be a safe, enjoyable experience.

During the course of your visit, we ask that you follow these few rules of conduct, designed to maintain a safe, efficient work campus.

- Visitors / Service Providers
 - Report to the Guard building at the main entrance (South drive)
 - Obtain a visitor's pass
 - Follow site map or personal instructions to the main administration office
 - Sign in with the receptionist
 - Observe all safety rules
 - Obey the speed limit at all times
 - Drive only on the paved surfaces (keep our grounds safe and undamaged)
 - Park only in approved parking zones
 - No firearms are permitted on Rotek grounds
 - No pets are permitted on Rotek grounds
 - No smoking or use of tobacco products on Rotek grounds

- Drivers
 - Report to the Guard building at the main entrance (South entrance)
 - Follow instructions from the guard to your point of delivery (dock "B or "R")
 - Obey the speed limit at all times
 - Drive only on the paved surfaces (keep our grounds safe and undamaged)
 - Park only in approved parking zones

- No firearms are permitted on Rotek grounds
- No pets are permitted on Rotek grounds
- No smoking or use of tobacco products on Rotek grounds
- Report any environmental accident such as an oil or hydraulic spill immediately