





Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client  <b>NALCO</b>	Contract Code  <b>NAL</b>	Document ID  <b>6695-PPM-0004</b>	Contract No.  <b>66-6695</b>		
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			<b>नालको</b>  <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.		
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### FORM-A

**Bid Document No : 6695-CMG-G00-CA-0014**

### FORM OF BID

(To be filled by the Bidder)

**Serial No.**

**Date:**


**From**

To  
National Aluminium Co. Ltd.  
Bhubaneswar  
Orissa.

Dear Sirs,

Having examined the Bidding Documents consisting of the Invitation for Bid, Instructions to Bidders, General Conditions of Contract, Special Conditions of Contract, Specifications, Technical requirements, Time Schedule, Form of Contract, Form of Bid, Price Schedule and Amendment(s) (if any) to the Bidding Documents, and having understood the provisions of the said Bidding Documents and having thoroughly studied the requirements of **National Aluminium Co. Ltd.** relative to the work for in connection with the Alumina Refinery Stream-5 Project at Damanjodi, **Odisha, India** and having conducted a thorough study of the job site(s) involved, the site conditions, soil conditions, the climatic conditions, labour, power, water, material and equipment availability, the transport, communication facilities and access to site, the availability and suitability of borrowed earth areas, the availability of land and/or premises for temporary office and accommodation quarters and all other factors and facilities and things whatsoever necessary or relevant to the formulation of the Bid and the performance of Work, I/we hereby submit our bid/offer for the performance of the proposed services and supplies in accordance with the terms and conditions and within the time mentioned in the Bidding Documents at the lumpsum price quoted by me/us in the Price Schedule(s) included within the Bidding Documents. If the Work is awarded to me/us, I/we undertake to perform the Work and make the supplies in accordance with the Contract Documents forming part of the Bidding Documents and accept the terms and conditions of Contract as laid down therein and undertake within 30 (Thirty) days of receipt of the Letter/FAX of Acceptance to deposit with NALCO, Bhubaneswar a sum equivalent to 10% (Ten percent) of the Lumpsum price as specified in the Letter of Acceptance by way of Bank Guarantee from any of the Banks mentioned in the Tender and to commence work at the job site(s) involved within the period specified in the Bidding Document and to sign the formal Contract in terms of the Form of Contract forming part of the Bidding Documents within 30 (Thirty) days of receipt of the Letter of Acceptance from or on behalf of NALCO Ltd., failing which NALCO Ltd. shall be at liberty, without further reference to me/us and without prejudice to any of its other rights or remedies, to terminate the Contract.

I/ We further undertake to keep my/our this Bid/offer open for a period of not less than 6 (six) months from the date of opening of bids specified in the Instruction to Bidders forming part of the Bidding Documents.

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I/We hereby further state that I/We/None of us (in the case of partnership firm) was/were employed as Directors of NALCO Ltd. during the period of 2 (Two) years immediately preceding the date hereof OR I/We hereby declare that I Shri..... one of our partners (in the case of partnership firm) was employed as a director in NALCO Ltd., during the period of 2 (Two) years immediately preceding the date hereof and that Shri ..... OR I/We has/have obtained previous permission of NALCO Ltd. to make this Bid. I/We hereby declare that Shri ..... one of directors was employed as a director of NALCO Ltd. during a period of 2 (Two) years immediately preceding the date hereof and that Shri ..... /I/We has / have obtained previous permission of NALCO Ltd. to make this Bid.

I/We have annexed to this Bid the following documents:

- (i) Original Power of Attorney or other proof of authority of the person who has signed the Bid or Copy of Power of Attorney or other authority duly certified by a Notary Public in proof of authority of the person who has signed the Bid:
- (ii) Audited Balance sheet of the bidder for the last 3 (Three) years.
- (iii) Information Regarding Bidder in the form enclosed with the Bidding Document.
- (iv) Information regarding construction organization and equipment in the form enclosed with the Bidding Document.
- (v) Table of Contents (Master Index) of the Bidding documents, as issued duly signed as a token of receipt of the complete set of the Bidding Document.
- (vi) Additional documents as listed below:


.....  
.....  
.....  
.....

I/We hereby undertake that the statements made herein and the information given in the Annexures referred to above are true in all respects and that in the event of any such statement or information being found to be incorrect in any particular, the same may be construed to be a misrepresentation entitling NALCO Ltd. to avoid or terminate any resultant Contract.

I/We further undertake as and when called upon by NALCO Ltd. to produce for its inspection, original(s) of the documents(s) of which copies have been annexed hereto.

Yours faithfully,  
(Signature(s) of the Bidders(s))

Name & Designation of authorised person signing the Bid on behalf of the Bidder(s) Full  
Name and address of the Bidder(s)

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**ANNEXURE TO FORM-A**

**INFORMATION ABOUT BIDDER**

**(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**


**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES. THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

**Name of Work:**

**Tender No.:**

**Name of the Bidder:**

1. Name and Address of the Company
2. Amount of paid-up Capital
3. Name of Director(s)
4. Date of Registration of Company
5. Copies of the Audited Balance Sheet and Profit & Loss Account of the Company for the Last three years
6. Copies of:
  - a) Memorandum of Association /Article of Association/Certificate of Incorporation.
  - b) Certificate of Commencement of Business:
  - c) Joint Venture Agreement as amended up to (if any):
  - d) Date of Subsidiary Agreement, if any:
7. Bidders shall furnish a Declaration giving the names of other firms / agencies / partnership firm/wholly owned or partly owned subsidiary etc., where they are having financial /professional stakes and also give a certificate, if any, such firm / agency are participating in this Tender.
8. Whether any of the Directors of the company is a Director or is related to any Director of NALCO, present or within the past 2 years (as per format attached).
9. Details regarding Home Office / Back Office of the Bidder
  - Current strength of technical manpower
  - Date of start of operation


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### **DECLARATION OF RELATIONSHIP WITH DIRECTORS OF NALCO**

The Tenderer shall declare the following information in exhaustive details:-

<b>Sl. No.</b>	<b>Description</b>	<b>(PLEASE SPECIFY)</b>
i)	Whether proprietor is a Director or is related to any Director of NALCO present or retired within the past 2 years.	
ii)	Whether any partner or member of the firm is a Director or is related to any Director of NALCO present or retired within the last two years.	
iii)	Whether any of the Directors of the Company is a Director or is related to any Director of NALCO present or retired within past two years.	

(Signature of the Bidder)  
Name and address of the Bidder

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## FORM-B

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and "As Built" documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bid Document No : 6695-CMG-G00-CA-0014**

### **DECLARATION BY THE BIDDER REGARDING BIDDING DOCUMENT**

#### **(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**

**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES. THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

We \_\_\_\_\_ (Name of the Bidder) hereby represent that we have gone through and understood the Bidding Documents (including but not limited to) the Commercial & Technical Requirements/ Specifications in the entire Bidding Document and that our Bid has been prepared accordingly in compliance with the requirements stipulated in the said documents.

We are submitting one set of the Master Index and Addendum / amendments, if any, as part of our Bid, duly signed and stamped on each page in token of our acceptance. We undertake that said Bidding Documents (including all Addendum / Amendments, if any) shall be deemed to form part of our bid and in the event of award of work to us, all the parts shall be considered for constitution of Contract Agreement in the event of award of Contract to us.


**SIGNED FOR AND ON BEHALF OF**

\_\_\_\_\_  
**(NAME OF BIDDER)**

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

NOTE: This declaration should be signed by the Bidder's representative who is signing the Bid.

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## FORM-C DEPLOYMENT SCHEDULE OF CONSTRUCTION EQUIPMENT

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thyssenkrupp Industrial Solutions (India)	PROPOSAL FORMS Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag)			<div><div>नालको  NALCO</div><div>नेशनल एल्युमिनियम कम्पनी लिमिटेड</div><div>National Aluminium Company Ltd.</div></div>
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SL. NO.	DESCRIPTION	CAPA - CITY	DEPLOYMENT SCHEDULE (MONTHS)																												
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	-	-	-	-	TOTAL	
13.9	THEODOLITES																														
14.0	OTHERS																														
14.1	INSULATION TESTING EQUIPMENT																														
14.2	SECONDARY INJECTION TESTING KIT																														
14.3	METERS, TOOLS & TACKLES ETC.																														
14.4	CALIBRATION EQUIPMENT																														
14.5	OTHER TOOLS & TACKLES																														
14.6	MULTI-METERS CALIBERATORS ETC.																														

(STAMP & SIGNATURE OF BIDDER)

**Note: Bidder agrees to augment the above list with additional numbers/category/type/capacity, if required as per contract or/and as directed by OWNER/tkIS-INDIA to complete the work within the completion schedule and contract price. Bidder may add project specific equipment in the above list.**

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## **FORM-D**

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**BID DOCUMENT NO. 6695-CMG-G00-CA-0014**


**SUBJECT: METHODOLOGY OF EXECUTION**

### **Name of the Bidder :**

Bidder shall detail out **Methodology of Execution** of work, as applicable for the following:

Bidder shall furnish the following:

1. Methodology of execution of residual basic design and detailed engineering considering/ furnishing
  - Availability of 3D modelling with PDMS software along with details such as number of work stations, available experienced manpower etc.
  - Availability of latest IT communication system and Engineering Documentation
  - Management & control & Transfer of deliverables
  - Exposure of engineering company for above software
  - Month wise deployment of Key and other personnel by the main bidder at Bidder's design office for review, approval and monitoring in the form of Histogram.
2. Complete Methodology of Construction Execution covering, inter alia, the following:
  - A) Peak construction key quantities to be executed in a month
    - Excavation Hard Rock (M3)
    - Piles ( Nos.)
    - RCC ( M3)
    - Structural fabrication (MT)
    - Structural erection (MT)
    - Piping welding in shop (Inch dia)
    - Piping welding in field (Inch dia)

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- Electrical & Instrumentation Cable Erection (KM)

B) Distribution matrix of month wise major key quantities to be executed for the entire construction duration

Item description	Unit	Total qty	Month wise quantities						
			1	2	3	4	5	6	7.....
Hard Rock Excavation	M3								
Piles	Nos								
RCC	M3								
Structural fabrication	MT								
Structural erection	MT								
Piping welding (Shop)	ID								
Piping welding (Field)	ID								
Electrical cable laying	Km								
Instrument cable laying	Km								

C) Mobilisation of resources for blasting / chiselling of hard rock

D) Mobilization of heavy duty crane for installation of heavy lifts

E) Labour productivity/day considered


- Welder ( Shop Inch dia)
- Welder ( Field Inch dia)
- Carpenter ( Sqm)
- Bar bender ( Kg)

F) Efficiency considered during monsoon working

- % of normal efficiency
- Period of such efficiency in a year

G) Extent of mechanization considered for construction processes/equipment

- Excavation
- Concrete works
- Modular structure/extent of modularization
- Auto welding

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H) Expediting of material/equipment

- Methodology considered for expediting including fall back arrangement for any delay


I) Philosophy of fabrication of Pipe Spools, Structural Steel, Site Fabricated Tank components etc. (Example – Pipe fabrication at site or at different shop located outside, Supply of prefabricated structural steel from shop outside site location etc).

J) Execution methodology to highlight the protection measures to be taken in view of continuous refinery operation i.e. no unsafe situation occurs during construction execution.

K) All other details mentioned in the document titled “Project Execution Plan” enclosed with the Technical portion of the Bidding Document.

**(STAMP & SIGNATURE OF BIDDER)**

**DATE:**

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## **FORM-E**

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## **BID DOCUMENT NO. 6695-CMG-G00-CA-0014**


### **DETAILS OF PROPOSED ORGANISATION**

The Bidder shall submit herein details of Head Office and Project/Site Organisation proposed to be deployed for execution of work. Bidder shall also furnish the bio-data of Site-in-Charge and key personnel to be deployed meeting the minimum criteria specified in the SCC.

Bidder understand that the said proposal represents the minimum deployment and the Bidder acknowledges that the said deployment may have to be augmented with additional number and/or categories, if required if directed by Engineer-in-Charge in order to compete the work within the completion schedule and quoted lump sum price.

**SIGNATURE OF BIDDER** :

**NAME OF BIDDER** : \_\_\_\_\_

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
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### DEPLOYMENT SCHEDULE OF SUPERVISORY PERSONNEL


**FORM-F**

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Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
				Rev <b>1</b> Page <b>18</b> of <b>39</b>


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Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>नालको</b> <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
				Rev <b>1</b> Page <b>19</b> of <b>39</b>

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Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
				Rev <b>1</b>   Page <b>20</b>   of <b>39</b>


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Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
				Rev <b>1</b>   Page <b>21</b>   of <b>39</b>

[illegible]

**(STAMP & SIGNATURE OF BIDDER)**

**Note: Bidder agrees to augment the above list with additional numbers/category/type/qualification / specialization etc, if required as per Contract or/and as directed by OWNER/TKIS-INDIA to complete the work within the completion schedule and contract price.**


Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
				Rev <b>1</b>   Page <b>22</b>   of <b>39</b>

**Bid Document No : 6695-CMG-G00-CA-0014**

### DEPLOYMENT SCHEDULE OF CONSTRUCTION WORKERS

**FORM-F**


[illegible]

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>	
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			<div><div> <b>नालको NALCO</b> नेशनल एल्युमिनियम कम्पनी लिमिटेड National Aluminium Company Ltd.</div></div>	
				Rev	1

SL. NO.	DESCRITION	DEPLOYMENT SCHEDULE (MONTHS)																											TOTAL MAN-
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	-	-	-	-	
15	SCAFFOLDER																												
16	HELPER																												
17	DG OPERATOR																												
18	COMPRESSOR OPERATOR																												
19	SORT BLASTER																												
20	PAINTER																												
21	ELECTRICIAN																												
22	ELCTRICAL ECHNICIAN																												
23	INSTRUMENT TECHNICIAN																												
24	INSULATION FITTER																												
25	INSULATION LAGGER																												
26	INSULATION CLADDER																												

(STAMP & SIGNATURE OF BIDDER)

**Note:** Bidder agrees to augment the above list with additional numbers/category/type/qualification / specialization etc, if required as per Contract or/and as directed by OWNER/tkIS-INDIA to complete the work within the completion schedule and contract price.

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>24</b> of <b>39</b>

## **FORM-G**

**NAME OF WORK** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and "As Built" documentation to NALCO on single point responsibility basis (Lump Sum Turn Key – LSTK-Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

### **BID DOCUMENT NO. 6695-CMG-G00-CA-0014**

### **DECLARATION OF BIDDER'S INDIAN INCOME TAX LIABILITY**

(TO BE GIVEN ON BIDDER'S LETTERHEAD)

### **(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**

**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES, THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

We, \_\_\_\_\_, hereby declare that we have no outstanding Indian Income Tax liability

OR

We, \_\_\_\_\_, hereby declare that we have an outstanding Indian Income Tax liability of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) made up as follows:

Assessment Year

Amount

Total: \_\_\_\_\_

The said amount(s) is/are outstanding for the following reasons: (State Reasons).


We have furnished the following securities to secure payment(s) of the said outstanding: (State securities (if any) and amounts secured)

**SIGNATURE OF THE BIDDER** : \_\_\_\_\_

**NAME OF THE BIDDER** : \_\_\_\_\_

**DATE:**



Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>नालको NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>25</b> of <b>39</b>

## FORM-H

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and "As Built" documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bidding Document No : 6695-CMG-G00-CA-0014**

**(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**

**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES, THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

**SUBJECT: FINANCIAL DETAILS**


- A. BANK DETAILS
- NAME \_\_\_\_\_
- ADDRESS \_\_\_\_\_
- PHONE/FAX \_\_\_\_\_
- B. ENCLOSE RECENT SOLVENCY CERTIFICATE FROM BANKER
- C. ENCLOSE LETTER FROM YOUR BANKER/SELF THAT THE AGENCY IS NOT UNDER LIQUIDATION, COURT RECEIVERSHIP OR SIMILAR PROCEEDINGS
- D. ANNUAL TURNOVER OF THE BIDDER FOR THE FINANCIAL YEARS. THE BELOW STATEMENT SHALL BE SIGNED BY A QUALIFIED CHARTERED ACCOUNTANT.

Financial Year	Annual Turnover	Currency
2016-2017		
2015-2016		
2014-2015		

**SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_

**DATE:**

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>नालको NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>26</b> of <b>39</b>

### **FORM-I**

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bid Document No : 6695-CMG-G00-CA-0014**

**SUBJECT: LITIGATION/ARBITRATION DETAILS**

**(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**

**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES , THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

**In this Exhibit, Bidder shall furnish details of litigation/arbitration cases of the Bidder during the last 5 years.**

**SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_

**DATE:**

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			<b>नालको NALCO</b> नेशनल एल्युमिनियम कम्पनी लिमिटेड National Aluminium Company Ltd. Rev 1 Page 27 of 39

### FORM – J

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bid Document No : 6695-CMG-G00-CA-0014**

### **EXCEPTIONS AND DEVIATIONS**


SL. NO	BIDDING DOCUMENT REFERENCE			SUBJECT	DEVIATION
	PART NO./ VOLUME	PAGE NO.	CLAUSE NO.		

NOTE :	1.	If unavoidable, Bidder may stipulate deviations to the requirements of the Bidding Document only in this format.
	2.	Bidder shall furnish Technical and Commercial deviations, if any, separately. Also, Technical deviations shall be furnished separately for each discipline i.e. Process, General Civil, Structural, Architectural, Piping, Mechanical Equipment, Pressure Vessels, Rotating Equipment, HMTD, Electrical, Instrumentation, Construction etc.
	3.	Any deviations stated elsewhere in the bid shall not be taken into account and may render the bid non-responsive and liable to be rejected.

**STAMP & SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_

**DATE:**

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>28</b> of <b>39</b>

### **FORM-K**

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bid Document No : 6695-CMG-G00-CA-0014**

### **PROFORMA OF CERTIFICATE OF NON-INVOLVEMENT OF AGENT**


Where Agent/Consultant/Representative/Retainer/Associates is not involved, the bidder shall certify in the proforma given below on its letterhead.

This is to Certify that we have not engaged/involved any Agent/Representative/ Consultant/Retainer/Associates who is not our employee for the purposes of accompanying bid or any resultant Contract and therefore, no Agent's/Retainer's/ Representative's/Consultant's/Associate's commission is payable in India or abroad against or in connection with any resultant Contract.

**SIGNATURE OF THE BIDDER :**

**NAME OF THE BIDDER :** \_\_\_\_\_

**DATE:**

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>29</b> of <b>39</b>

## **FORM- L**

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

### **FORMAT OF LETTER OF WAIVER OF CONDITIONS / DEVIATIONS**

(ON COMPANY’S LETTERHEAD)

### **(TO BE FURNISHED BY THE PRINCIPAL BIDDER)**

**(IF THE PRINCIPAL BIDDER IS A FOREIGN VENDOR AND HE IS PROPOSING AN INDIAN SUPPLIER FOR INDIAN SUPPLIES & SERVICES OR IF THE PRINCIPAL BIDDER IS AN INDIAN VENDOR AND HE IS PROPOSING FOREIGN SUPPLIER FOR IMPORTED SUPPLIES . THEN BOTH THE BIDDERS SHALL FILL IN AND SUBMIT THIS FORM WITH THE BID)**

**Bid Document No. 6695-CMG-G00-CA-0014**

We \* hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and all Addenda / Corrigenda / Clarifications issued by NALCO / tkIS-INDIA.

We further hereby waive, withdraw and abandon any and all deviations, variations, objections or reservations whatsoever hereto set out, given or indicated in our offer, clarifications, correspondence, communications, or otherwise with a view that the priced bid ( along with price implication, if any ) or the revised priced bid (if any) submitted, shall be treated to conform in all respects, with the terms and conditions of the said Bidding documents including all Addenda / Corrigenda/Amendments.


\*\*

For & on behalf of

Authorised signatory

\* Here fill in the name of bidder.

\*\* The Letter of Waiver must be signed by the person (s) authorised to sign.

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>नालको NALCO</b> नेशनल एल्युमिनियम कम्पनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>30</b> of <b>39</b>

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and "As Built" documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.

**Bid Document No : 6695-CMG-G00-CA-0014**


**FORMAT FOR BIDDER'S QUERIES FOR PRE BID DISCUSSION**

**FORM-M**

SL. NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER'S QUERY	OWNER'S REPLY
	PART / VOL.	Page No.	Clause No.	Subject		

**NOTE:** The Pre-Bid Queries may be sent by e-mail to: [swapnil.bendre@thyssenkrupp.com](mailto:swapnil.bendre@thyssenkrupp.com) / [bharadwaj.ts@thyssenkrupp.com](mailto:bharadwaj.ts@thyssenkrupp.com) / [waibhav.raut@thyssenkrupp.com](mailto:waibhav.raut@thyssenkrupp.com) / [tkISIndia.nalcotf@thyssenkrupp.com](mailto:tkISIndia.nalcotf@thyssenkrupp.com)

**SIGNATURE OF BIDDER** : \_\_\_\_\_  
**NAME OF BIDDER** : \_\_\_\_\_  
**DATE:**

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 नालको NALCO नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd.
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## FORM – N

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.


**Bid Document No : 6695-CMG-G00-CA-0014**

## **DETAILS OF CONCURRENT COMMITMENTS AS ON DATE OF BID SUBMISSION**

Sl. no.	Postal address / email ID, Phone no of client and name of Officer In charge	Description of work	Value of contract	Date of commencement of work	Schedule completion period	% age completion as on date	Expected date of completion	Remarks

SIGNATURE OF BIDDER : \_\_\_\_\_  
 NAME OF BIDDER : \_\_\_\_\_  
 COMPANY SEAL : \_\_\_\_\_

**Note:** Bidder confirms the following : (a) The above details are correct and represent all the concurrent commitments of the Bidder as on date of Bid submission; (b) Notwithstanding the above commitments, they have the capacity to execute the Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package covered in this Bidding Document, if awarded to them by NALCO, and they shall deploy adequate and appropriate resources in line with the requirements of this Bidding Document, for timely completion of the job.

Plant <b>1.0 MTPA ALUMINA REFINERY STREAM-5</b>	Client <b>NALCO</b>	Contract Code <b>NAL</b>	Document ID <b>6695-PPM-0004</b>	Contract No. <b>66-6695</b>
thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b> <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			 <b>नालको NALCO</b> नेशनल एल्युमिनियम कंपनी लिमिटेड National Aluminium Company Ltd. Rev <b>1</b> Page <b>32</b> of <b>39</b>

## **FORM – 0**

**NAME OF WORK:** Residual Process Engineering, Hazop Study with participation by Licensor / tkIS India [Formerly UIPL] / NALCO, Detailed Engineering, Project Management, Total Procurement, Fabrication, Manufacturing, Quality Assurance, Inspection & Expediting, Third Party Inspection, Supplies, Transportation, Insurance, Handling & Storage of all Equipment, Materials, items and other Construction Materials, Construction Management & Supervision, Assembly & Erection, Construction and Installation, Installation of Tie-in points of Piping, Instrumentation, Electrical, Testing, Insulation, Painting, Obtaining all Statutory Approvals (except Environment Clearance which has been obtained by NALCO), Pre-commissioning & Mechanical Completion, Start-up, Commissioning and Performance Guarantee Test Runs of **Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package** and handing over the entire Alumina Storage & wagon loading at Refinery (Damanjodi) and Alumina storage & handling at Port (Vizag) Package including spares with Final and “As Built” documentation to NALCO on single point responsibility basis (Lump Sum Turn Key –LSTK- Basis), based on tender documents provided by tkIS India, for 1.0 MTPA ALUMINA REFINERY of M/S NATIONAL ALUMINIUM COMPANY LIMITED (NALCO) at Damanjodi, Odisha, India.


**Bid Document No : 6695-CMG-G00-CA-0014**

### **Social Accountability 8000 Compliance Format**

#### **A. Basic information**

Name of the organization		
Address		
Telephone No		
Name of the Proprietor		
Nature of Business		
License Number and date of expiry		
Employees	Staff (Total Number)	Workmen (Total Number)




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thyssenkrupp Industrial Solutions (India)	<b>PROPOSAL FORMS</b>  <b>Alumina Storage &amp; wagon loading at Refinery (Damanjodi) and Alumina storage &amp; handling at Port (Vizag)</b>			<b>नालको</b>  <b>NALCO</b> नेशनल एल्युमिनियम कम्पनी लिमिटेड National Aluminium Company Ltd.		
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• <b>Permanent</b>		
• Casual		
• Badli		
• Temporary		
• Contracted		

**B. Information regarding Social Accountability**

- What is the minimum age required to join your organization? \_\_\_\_\_ Years
- What types of certificates (Like mark sheet, birth certificate) you keep with you? Original Copy / Xerox
- Do you require to keep any kind of deposit inform of cash at the time of employment? Yes/No
- Do you provide safe & healthy work environment as per statutory requirement? Yes/No
- If directly not provided by you, do you get health & safety benefits from NALCO? Yes/No
- Are you certified for SA 8000? Yes/No

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If Yes, please submit a copy of SA8000 Certificate along with this  
filled up questionnaire

Have you undergone Code of Conduct Audit (COC Audit)  
in last 2 years ? Yes/No

If yes, please submit a copy of Code of Conduct Audit Report  
along with this filled up questionnaire

Have your sub-suppliers been certified for SA 8000? Yes/No

Have your sub-suppliers undergone Code of Conduct Audit  
(COC Audit) in last 2 years? Yes/No

▪ Do you provide personal protective equipment(s)  
to your employees free of cost? Yes/No

▪ Do you provide safety training to your employees? Yes/No  
▪ Do you ensure canteen facility for your employees? Yes/No


▪ If not, do you get the facilities from NALCO Yes/No

▪ What types of medical benefits you provide to your employees?

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- Do you allow trade union and collective bargaining in your organization? Yes/No

If no, how do you ensure freedom of expression?

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- Incase of non-performance of any employee, how do you deal with such situations?

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- What are the procedures of hiring/promotion/ remuneration in your organization?

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- Do you provide appointment letter to your employees? Yes/No

- Do you maintain a documented terms and conditions of employment? Yes/No

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- Do you maintain a disciplinary procedure? Yes/No
  
- If no, how do you terminate your employee?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
- How do you ensure that your employees are not discrimination on the basis of cast creed, gender, religion, age and dieses?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
- How many shift you have? \_\_\_\_\_ shifts
  
- What is the official working time? \_\_\_\_\_ hours
  
- Which day is off day in your organization? \_\_\_\_\_
  
- In case, a person works in off day or holiday, how is he/she compensated?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
- Do you pay overtime to your employees as per law? Yes/No
  
- What is the lowest amount (salary/wage) you pay to Rs. \_\_\_\_\_/-

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your employees?

- Is there any case of deduction in wage? Yes/No
- In case, it is yes, what are the general reasons for such deduction?

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- Is there any apprentice period in your organization? Yes/No

- If yes, what is the apprentice period in your organization? \_\_\_\_\_

- Do you have any international certification Yes/No

- If yes, please specify

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- Do you receive, handle or promote goods and/or services from supplier/subcontractors or sub-suppliers Yes/No

- Do you receive, handle or promote goods and/or services from supplier/subcontractors or sub-suppliers who are classified as home worker? Yes/No

- If yes, what steps you have taken to ensure that they get similar level of protection as afforded to directly employed employees?

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- Have you taken care to look into issues related to child labor  
Forced labor, health & safety, working hours and remuneration  
of your suppliers Yes/No

We do hereby declare that our organization is committed to social accountability. We will promptly implement remedial/corrective actions identified against the requirement and promptly inform your organization. We also declare that the sub contractors/sub supplier's performances are monitored by us. Moreover, we declare that if invited, we shall participate in awareness program as well as monitoring program organized by you.


We declare that the above-mentioned information is correct.

Signature:

Designation:

Date

Seal of the organization

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**FORM – P**

**DETAILS OF SAFETY STATISTIC OF PAST 3 YEARS**

Bidder to furnish details / relevant document:

<b>FINANCIAL YEAR</b>	<b>Cum. Man-hours Worked without LTI</b>	<b>Fatalities</b>	<b>Lost Time Injury Cases</b>
2017 – 2018			
2016-2017			
2015-2016			

**SIGNATURE OF BIDDER WITH SEAL**

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